

SUPPLIER INFORMATION						
FORM INSTRUCTIONS				ATTACHMENTS (Required if checked)		
Instructions: Supplier shall complete this form and each of the attachments checked in the section to the right.  When applying to become a trusted supplier, you will be agreeing we Southern Company compliance principles (accessible with http://www.southerncompany.com/about-us/suppliers/policies.cshtml) which are a summary of some of the governing terms and condition contained in our contracts. In addition, you can be confident that Southern Company, ethical behavior applies to every part of our business. Learn more about our Code of Ethics (accessib via http://coe.southernco.com/).  Please note that providing the following information does not guarante that the product(s) and/or service(s) you offer will be purchased a subsidiary of Southern Company.			eing with le via shtml), onditions t that at of cessible	B - Supp   C - Supp   D - Supp   E - W-9   F - W-8   G - I-9 II   H - Cont   J - Contt   K - Supp   L - Hire	tractor Information olier Site Information olier Certification For olier Product/Service Information (Internation Information (Internation tractor Compliance Bractor Safety Questicolier Sales and Use Times of States of States (Information tractor Safety Compliance Bractor Safety Compliance Safety Complier Sales and Use Times of States (Information Safety Complier Sales and Use Times of Safety Complier Safety Co	Im Information Sional Suppliers) Background Form Form Information Certification
		COMPANY INF				
Company Name			Compai	ny Web Site		
Tax Reporting Name (if different)			Compa	ny Phone	Company Fa	ax
			LLC If Other,	<del></del>	Proprietorship	] Partnership
CEO/Owner Name CEO/Owner Title						
Company Headquarters Address (Domestic)  Company Headquarters Address (International)						
			If enteri	entering an international address, fill in domestic address elds with "N/A" and select "—" for the state.		
City	State	Zip Code				
INFORMATION PURPOSES ONL	Y		ł			
When invoicing, Invoicing Name (if		nt)				
		COMPANY	CONTAC	T		
Name		Fax	Phone	E-m	nail Address	
		SUBMISSION S				
The undersigned individual affirms the individual understands and ack understands that proper completion one of the subsidiaries of Southern	nowled	lges that the informations form, and all attachm	on provide	ed is subject to	verification. The inc	dividual further
Name	Title		ature			Date
S	OUTH	ERN COMPANY IN	TERNAL	INFORMAT	ION	
Requestor Name Requestor Comment						
Requestor Phone						



ATTACH	IMENT B - S	SUPPL	IER S	SITE	INF	)RM	ΔΤ	ON FORM	
		SUPPLI							
FORM INSTRUCTION	ONS	SITE FC		····	of	)			
Instructions: Supplier shall provide Site information for one or more Supplier Sites as appropriate. A Site is defined as an office address that a supplier identifies for receiving purchase orders and/or receiving payments. Some suppliers may have multiple "Sites", and, if this is the case, a separate form should be filled out for each separate Site. The Supplier should use this form to specify the physical location, and contact information for each Site. Supplier should indicate the number of Sites and associated Site forms in the above section above on the right side of the form. Each of the sections listed below must be completed for each Site. (Note: * - designates a required field):  - A. Site Type  - B. Applicable Company/Companies (i.e. Southern Company affiliate to which Supplier's Site is applicable).  - C. Site Address Information  - D. Site Contact Information									
	,	SI	TE TY	PE					
☐ Procurement Only – ☐ Procurement and Re	A. Select Site Type* (Check one)  Procurement Only – This Site is a location to which only Purchase Orders (PO) should be issued.  Procurement and Remittance – This Site is a location to which BOTH PO's and remittance should be issued.  Remittance Only – This Site is a location to which only remittance should be issued.								
Note: For Remittance Site								Electronic [	Check
If the "electronic" payment appropriate time, to obtain	the payment me	ethod deta	ails (i.e.	, AC	H, FED	l, bank	routi		
		ABLE C				NIES			
B. Select Applicable Compan	•	•			•				
☐ Alabama Power Company ☐ Georgia Power Company ☐ Gulf Power Company ☐ Mississippi Power Company ☐ Southern Nuclear Company ☐ Southern Company Services ☐ Southern Power Company  Note: When selecting a company, or multiple companies, above the Supplier should ensure that the physical location for the procurement and/or remittance type site being specified is applicable for each company checked. If there are different locations for PO's and/or remittance to be issued to based on which company is selected, then separate forms must be completed and submitted by the supplier for each location (Site).									
APPLICABLE COMPANY/COMPANIES									
C. Provide Site Address Information * Address Additional Address									
City		State		Zip	Code		Cou	ıntry	
•				•				•	
		COMPA	NY C	TNC	ACT				
D. Site Contact Information Contact Name	Title		ct Phor		Contac	ct Phor	ne	Contact E-mail	Address
		SHE	MITTE	D B	<b>/</b>				
The undersigned individual affil	rms that the abo					ed form	ns, is	accurate, true, a	nd complete
Name	Title		Signa				-, .5		Date



# Supplier Self-Certification Form

Internal Use Only
Supplier # (SoCo ID)

<b>For</b>	<u>'m</u>	Federal Tax ID	Primary NAICS Code	No. of Employee	es
Retu	irn completed form to:	CEO/Owner Name	Title		
Email: FAX:	:	Headquarters Street A	ddress City	State	Zip
Mail:		Mailing Address	City	State	Zip
		Telephone Number	Facsimile Number	Alternate Number	r
		E-mail Address	Website		-
Federal written must m	na Power Company, Georgia Power Company, Mi I Government and therefore must comply with v I representation from its subcontractors and sup I laintain as part of its supplier diversity records. Irm Southern Company in writing no later tha	arious Federal laws and re pliers regarding their size <b>If there are any changes</b>	gulations. These laws and regulations of status. Please complete the following to your size or status under any of the	require that Southern Com sections which Southern C	pany obtain Company
	check ALL boxes below applicable to your but ther clarification on small business eligibility, se				
	Large Business (Other than a Small Busines 13 CFR Part 121. ☐ Woman-Owned ☐ Vet	s) - A business concern tha	at exceeds the small business size code	standards established by t	
	A Small Business Concern - A for profit bus employees for manufacturing and under \$7.5 on the NAICS Tables at http://www.sba.gov/c	Million in average receipts	s for most non-manufacturing. Size s	, ,	•
	Minority-Owned (MBE) - A for profit busine management of the business:  African American Native American Other (please specify)		, and the second		rol the daily
	A Small Disadvantaged Business Concern (Sdisadvantaged individual(s) whose net worth forth in the Code of Federal Regulations (CFR),	does not exceed \$750,000	exclusive of applicable exclusions sucl		•
	A Woman-Owned Small Business Concern (daily management of the business.	<b>WOSB) -</b> A small for profit	business that is at least 51% owned b	y one or more women who	o control the
	A Veteran-Owned Small Business Concern as defined in 38 U.S.C. 101(2) who control the				ore veterans
	A Service Disabled Veteran-Owned Small B or more service-disabled veterans (defined in permanent and severe disability the spouse equivalent).	38 U.S.C. 101(16)) who co	ontrol the daily management of the bu	isiness or in the case of a	veteran with a
	A HUBZone Small Business Concern (SBA certification).	Certified) - A small busine	ess currently certified by SBA as a HU	JBZone small business (at	tach copy of
Counci	l Certifications: (attach copy of certification(s)) Certified by a National Minority Supplier Develoration by a Women's Business Enterprise National Certified by an organization other than NMSDO	lopment Council (NMSDC) ational Council (WBENC) A			

Company Name (include DBA where appropriate)

Under 15 U.S.C. 645(d), any person who misrepresents its size status may (1) be subject to a fine, imprisonment, or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

The undersigned individual affirms that he/she is the authorized representative of the above named business; is authorized to execute this certification on its behalf; and the above information is complete, accurate, and true. In addition, the undersigned understands that the information provided in this certification is subject to verification and further that the full and proper completion of this questionnaire is a condition of participation as a small and diverse supplier for Southern Company and its subsidiaries upon which Southern Company will rely in consideration of your business as a possible supplier of goods or services. The undersigned certifies to the best of its knowledge and belief, that it and/or any of its principals: (A) are not at present debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency; nor (B) have within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract or subcontract; or violation of federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

Name (Typed or Printed) Title Authorized Signature Date



# **Supplier Products and Services**

Company Name _	
company's offering others in your field NAICs code for you	maintains a Supplier Diversity database where project leaders can research your ps. Please list below the top 3 products or services that set your company apart from along with the NAICs (North American Industry Classification System) code. Supplying the products or services helps to properly classify them for future reference. Feel free to sail concerning unique skills or niche industry expertise.
Primary products a	and/or services
NAICS Code	Type of Products/Services
1)	
2)	
Other products and	
NAICS Code	Type of Products/Services

Please mark all services provided by your company -Attachment D.1

Services Classifications	Flee	ase mark all services provided by	your company -Attachment D.1
□ ADVERTISING SERVICES	□ DIVING	☐ INSTRUMENTATION & CTRL SYSTEMS	□ RECYCLING
☐ AERIAL SERVICES	□ DREDGING	☐ INSULATION REMOVAL & INSTALLATION	□ REFRACTORY
☐ AIR TESTING	☐ DRUG TESTING	☐ INTELLECTUAL PROPERTY	☐ REMEDIATION SERVICES
□ ALARM SERVICES	☐ DUST SUPPRESSION	☐ INTERIOR DESIGN	☐ RENEWABLE ENERGY SVCS/CONSULTING
☐ APPRAISER SERVICES	☐ ELECTRICAL CONTRACTOR	☐ JANITORIAL SERVICES	☐ RENTALS – CRANES, HEAVY EQUIP
☐ AQUATIC WEED CONTROL	☐ ELEVATORS MAINTENANCE	□ LAB	□ RIGGING
□ ARBORISTS	□ EMISSIONS	☐ LAB COAT & FIRE RETARDANT CLEANING	☐ RIGHT-OF-WAY CLEARING
□ ARCHITECT	☐ ENERGY EFFICIENCY SERVICES	☐ LAND AGENT	☐ ROOFING – FACILITIES
☐ ARMORED CAR SERVICES	☐ ENGINEERING SERVICES	☐ LAND EXCAVATION	☐ SAND OR GRIT BLASTING
☐ ASBESTOS & LEAD PAINT REMOVAL	☐ ENVIRONMENTAL SERVICES	☐ LAND SURVEYOR	□ SCAFFOLDING
☐ ASH POND WORK	☐ EQUIPMENT RENTAL	☐ LANDSCAPING & LAWN SERVICES	☐ SCALES SERVICES
☐ ASPHALT PAVING SERVICES	☐ EQUIPMENT REPAIR	☐ LEAK DETECTION	☐ SIGNAGE SERVICES
☐ AUCTIONEER	☐ EROSION CONTROL/EXCAVATION	☐ LEASING	☐ SCORE CARDING – IT METRICS
☐ AUDIO VISUAL	☐ EXERCISE EQUIPMENT REPAIR	□ LEGAL	☐ SCRAP METAL REMOVAL
□ AWNINGS	☐ EXPANSION JOINT/REPAIR	☐ LIGHTING SERVICES	☐ SECURITY SERVICES
☐ BARGE CONTRACTOR	☐ EXPLOSIVE DESLAGGING	☐ LINE CONSTRUCTION	☐ SHIPPING/TRANSPORTATION
☐ BATTERY SERVICES	☐ FABRICATORS	□ LOBBYIST	☐ SHREDDING
☐ BEARINGS & DRIVES SERVICES	☐ FAN SERVICES	□ LOCKSMITH	□ SOFTWARE
☐ BOILER SERVICES	☐ FENCING SERVICES	☐ MACHINING	☐ STAFFING
☐ BREAKER SERVICES	☐ FIBER OPTICS	☐ MANLIFT SERVICES	□ STORAGE
☐ BUILDING MAINTENANCE	☐ FIELD SERVICES	☐ MAPPING	☐ STORM RESTORATION
☐ BULK GASES	□ FILTERS	☐ MARINE CONSTRUCTION	☐ STORM SERVICES
☐ CABLE SERVICES	☐ FIRE PROTECTION	☐ MARKETING	☐ STRESS RELIEVING
□ CAR RENTAL	☐ FLEET SERVICES FUEL	☐ MARKING, SIGNS, LABELING	☐ SUBSTATION CONSTRUCTION/MAINT
☐ CARPENTRY	☐ FLEET SERVICES GENERAL	☐ MASONRY	☐ SURVEYS
☐ CARPET & FLOORING SERVICES	☐ FLEET SERVICES MAINTENANCE	☐ MATERIALS HANDLING	☐ SWITCH AND MOD REPAIR
☐ CATERING	□ FLORIST	☐ MECHANICAL CONTRACTOR	☐ TANK SERVICES
☐ CATHODIC PROTECTION SERVICES	☐ FLY ASH DISPOSAL	☐ MEDICAL SERVICES	☐ TECHNICIAN/CONSULTANT
☐ CERAMICS WORK	☐ FORK LIFT SERVICES	☐ METAL BLDGS – CONSTRUCTION	☐ TENTS
☐ CHAIN SAW SERVICES	☐ FUEL – STORM	☐ METAL FABRICATION	☐ TESTING & MONITORING
☐ CHEMICALS	☐ FURNITURE	☐ METER SERVICES	☐ TILE WORK
☐ CHIMNEY REPAIR	☐ GEARBOX REPAIR	☐ MILLWRIGHT	☐ TIMBER APPRAISER
☐ COAL SAMPLING	☐ GENERATOR MAINTENANCE	☐ MOTOR INSTALLATION/REPAIR	☐ TIRE REPAIR
☐ COLLECTION HOODS	☐ GEOTECHNICAL	☐ MOVING & STORAGE	☐ TOWING
☐ COMMUNICATION EQUIP. SVCS	☐ GLASS INSTALLATION/REPAIR	☐ NON-DESTRUCTIVE TESTING	☐ TRAFFIC CONTROL
☐ COMMUNICATION TELECOM TOWER SVCS	☐ GOVERNMENTAL RELATIONS	□ OFFICE MACHINE SERVICES	☐ TRAILER RENTAL/LEASE
☐ COMPUTERS/ELECTRONICS	☐ HARD SURFACING	☐ OIL CONTAINMENT	☐ TRAINING SERVICES
□ CONCRETE SERVICES	☐ HAULING	□ OVERHEAD DOORS	☐ TRANSFORMER REPAIR/REMANUFACTURE
☐ CONDENSERS SERVICES	☐ HEARING	☐ PADS	☐ TRANSMISSION OVERHEAD LINES
□ CONSTRUCTION	☐ HEAT EXCHANGERS SERVICES	☐ PAINTING	☐ TRASH REMOVAL
☐ CONSTRUCTION – GEN. CONTRACT	☐ HEAT TRACING	☐ PAINTING – INDUSTRIAL	☐ TREE TRIMMING
☐ CONSULTANTS	☐ HEAVY EQUIP – W/WOUT OPERATORS	□ PEST CONTROL	☐ TUGBOAT
☐ CONVEYOR SERVICES	☐ HEAVY EQUIPMENT REPAIR & RENTAL	□ PHOTOGRAPHY	☐ TURBINE SERVICES
☐ COOLING TOWER SERVICES	☐ HERBICIDE APPLICATION	☐ PILE DRIVING	☐ ULTRASONIC TESTING
☐ COURIERS	☐ HIGHLINE INSPECTION	☐ PLUMBING	☐ UNDERGROUND EQUIPMENT SVCS
☐ CRANES, HOISTS & CABLE SVCS	☐ HVAC SERVICES	☐ POLE INSPECTION	□ VACUUMING
☐ CYLINDER GASES	☐ HYDROBIN REPAIRS	☐ PORTABLE BUILDINGS	□ VEGETATION MANAGEMENT
☐ DEBRIS REMOVAL	☐ HYDROBLASTING	☐ PORTABLE TOILETS	☐ WASTE OIL SERVICE
☐ DEMOLITION	☐ HYDROEXCAVATION	☐ PRECIPITATORS SERVICES	☐ WASTE REMOVAL
□ DEWATERING/WATER WELLS	☐ HYDROGRAPHIC SURVEY	☐ PRE-EMPLOYMENT DRUG SCREENING	□ WASTE WATER SERVICE
☐ DIRECTIONAL BORING	☐ INDUSTRIAL FILTRATION	☐ PRESSURE WASHING SERVICES	☐ WATER SCREENS
☐ DISTRIBUTION AUTOMATION	☐ INDUSTRIAL HYGIENE	☐ PROTECTIVE RELAY TESTING	☐ WEB CONFERENCING
☐ DISTRIBUTION MAINTENANCE	☐ INDUSTRIAL MAINTENANCE	☐ PULVERIZERS SERVICES	☐ WELDING SERVICES
☐ DISTRIBUTION OVERHEAD	☐ INDUSTRIAL PAINTING/COATING	□ PUMP SERVICES	☐ WINDOW CLEANING/REPAIR
□ DISTRIBUTION UNDERGROUND	☐ INFORMATION TECHNOLOGY SERVICES	□ RAILCAR SERVICES	□ SERVICES OTHER
☐ DIST. UNDRGRND FACILITIES LOCATING/MARKING SVS	☐ INFRARED INSPECTION	☐ RAILROAD CONSTRUCTION	□ SERVICES OTHER

Supplier Products Form Page 2 of 4

# ✓ Please mark all products provided by your company

✓ Please mark all products	s provided by your company
Products - Materials Classifications	
□ ANCHORS & RODS	□ POLELINE HARDWARE
☐ ANGLIGRS & RODS	□ PROMOTIONAL ITEMS
□ ARRESTORS	□ REGULATORS
☐ AUTOMOTIVE – MATERIALS	□ RELAYS AND PANELS
□ AUTOMOTIVE – VEHICLE	☐ RENTAL EQUIPMENT
□ BADGING SUPPLIERS	□ SAFETY PRODUCTS
☐ BATTERIES AND BATTERY PRODUCTS	☐ SECURITY CAMERAS AND EQUIPMENT
☐ BREAKER PRODUCTS	□ SCALES PRODUCTS
☐ BUILDING AND FACILITIES EQUIPMENT	☐ STEEL STRUCTURES
☐ BUILDING MATERIAL	□ SWITCHGEAR
□ BULK GASES	☐ TELECOMMUNICATIONS EQUIPMENT
☐ CABINETS AND ENCLOSURES	☐ TOOLS – POWER AND HAND
□ CAPACITORS	☐ TOWERS – TRANSMISSION
☐ CARPET & FLOORING PRODUCTS	☐ TRANSFORMERS – DISTRIBUTION
☐ CHARTS, INSTRUMENTS, RECORDERS	☐ TRANSFORMERS – SUBSTATION
□ CHEMICALS	☐ UNDERGROUND ACCESSORIES
☐ CLOTHING – FR & UNIFORMS	☐ WELDING HARDGOODS
☐ COMMUNICATION TELECOM TOWER PROD	□ WIRE – CABLE
☐ CONSTR. MATERIALS – CONCRETE, GRAVEL, DIRT, ETC	□ WIRE – CONDUCTOR
☐ CRANES, HOISTS & CABLES PRODUCTS	□ WIRE – FIBER OPTIC
☐ CROSS ARMS	□ WIRE – GUY
☐ CYLINDER GASES	□ PRODUCTS OTHER:
☐ DISTRIBUTION AUTOMATION	☐ PRODUCTS OTHER:
☐ ELECTRICAL AND GENERAL SUPPLIES	☐ PRODUCTS OTHER:
☐ ENVIRONMENTAL PRODUCTS	
☐ EXERCISE EQUIPMENT	
☐ FASTENER PRODUCTS	
☐ FENCING AND FENCING MATERIALS	
☐ FIBERGLASS LINE HARDWARE PRODUCTS	_
□ FILTRATION	4
☐ FIRST AID AND SAFETY	
□ FURNITURE	_
GAS POWERED EQUIP. – CHAIN SAW, GENERATORS, ETC	_
☐ HVAC PRODUCTS	4
☐ INDUSTRIAL SUPPLY ☐ INFORMATION TECHNOLOGY – HARDWARE	-
☐ INFORMATION TECHNOLOGY – HARDWARE	-
☐ INSULATION	-
☐ INSULATION	-
☐ JANITORIAL PRODUCTS	4
☐ KITCHEN EQUIPMENT	
□ LAB EQUIPMENT AND SUPPLIES	
☐ LIGHTS AND LIGHTING EQUIPMENT	-
☐ LINE PROTECTION/SECTIONALIZING	1
□ LUBRICANTS	1
☐ MARKING, LABELING, SIGNS	-
☐ METAL FABRICATION	1
□ METER RELATED ITEMS	1
☐ METER TRANSFORMERS	
□ METERS	
□ OIL CONTAINMENT	1
☐ OFFICE MACHINE PRODUCTS	
□ OFFICE SUPPLIES	1
□ PACKING / GASKETS	1
□ PADS – CONCRETE, COMPOSITE	
□ PIPE VALVES AND FITTINGS	]
□ POLES – CONCRETE	
□ POLES – DECORATIVE	
□ POLES – FIBERGLASS	
□ POLES – STEEL	
□ POLES – WOOD	

Supplier Products Form Page 3 of 4

# ✓ Please mark all products provided by your company

Power Gener	ation Material Classifi	cations (System / Su	b-Systems)
A – ASH HANDLING	F – TURBINE	K – STATION SERVICE	R – FIRE PROTECTION
☐ A – ASH SLUICE	☐ A – HIGH PRESSURE	☐ A – START STATION SERVICE	☐ A – WATER
☐ B – BOTTOM ASH	☐ B – INTERMEDIATE PRESSURE	☐ B – STAND-BY STATION SERVICE	☐ B – HALON
☐ C – FLY ASH	☐ C – LOW PRESSURE	☐ C – RUNNING STATION SERVICE	☐ C – CARBON DIOXIDE
☐ D – NPDES TREATMENT	☐ D – TURBINE HYDRAULIC CONTROLS	☐ D - BUSSES	☐ D – DRY CHEMICALS
☐ E – ASH DISPOSAL	☐ E – TURBINE STEAM SEAL	□ E – DC	☐ Z – INSTRUMENT & CONTROL
☐ F – PRECIPITATOR	☐ F – TURBINE LUBE	☐ F – EMERGENCY POWER	S – AIR
☐ G – BAG HOUSE	☐ G – FRONT STANDARD	☐ G – REMOTE POWER SUPPLY	☐ A – CONTROL AIR
☐ Z – INSTRUMENT & CONTROL	☐ H – TURBINE TURNING GEAR	□ Z – INSTRUMENT & CONTROL	☐ B – SERVICE AIR
B – AIR & GAS	☐ J – TURBINE STEAM VALVES	L – CONDENSATE	☐ Z – INSTRUMENT & CONTROL
☐ A – FORCED DRAFT	☐ K – EXTRACTIONS	□ A – CONDENSER / HOTWELL	T – RESERVOIRS & DAMS
□ B – INDUCED DRAFT	☐ L – HYDRO TURBINE	☐ B – CONDENSATE PUMPS	☐ A – RESERVOIRS & DAMS (HYDRO)
☐ C – AIR PREHEATER	☐ M – DEPRESSING AIR SYSTEM	☐ C – LOW PRESSURE	V – COMBUSTION TURBINE
☐ D – GAS RECIRCULATION	☐ N – HYDRO BEARINGS	CONDENSATE HEATER  □ D – POLISHER UNIT	☐ A – AIR & GAS SYSTEM
☐ E – SUPPORT FANS	P – WATER FLOW CONTROL	☐ E – CONDENSATE STORAGE	☐ B – LUBE OIL SYSTEM
☐ F – STACKS	Q – AERATION & VACUUM BREAKERS	☐ F – DEAERATOR	☐ C – HYDRAULIC & TRIP OIL SYSTEM
G – PRIMARY AIR	☐ Z – INSTRUMENT & CONTROL	G - GLAND STEAM EXHAUSTER	☐ D – STARTING SYSTEM
☐ H – CEMS	G – SWITCHYARD & SUBSTATION	☐ H – CHEMICAL INJECTION	☐ E – COOLING SYSTEM
☐ Z – INSTRUMENT & CONTROL	☐ A – SWITCHYARD SPARE MAIN TRANSFORMER	☐ J – EXTERNAL PIPING AND VALVES	☐ F – FUEL SYSTEM
C – FUEL BURNING	☐ B – SWITCHYARD MAIN LINE	☐ Z – INSTRUMENT & CONTROL	☐ G – GAS TURBINE
☐ A – FUEL OIL BURNING	☐ C – SUBSTATION B&G	M – FEEDWATER	☐ H – HVAC SYSTEM
☐ B – COAL BURNING	☐ D – SWITCHYARD AUTO-BANK	☐ A – BOILER FEED PUMP	☐ J – WATER WASH SYSTEM
☐ C – GAS BURNING	☐ E – SWITCHYARD STATION SERVICE	☐ B – HIGH PRESSURE FEEDWATER HEATER	☐ K – WATER INJECTION/STEAM INJECTION SYSTEM
☐ D – PULVERIZER	☐ F – BREAKER	☐ C – FEEDWATER CHEMICAL INJECTION	☐ Z – INSTRUMENT & CONTROL
☐ E – FEEDER / SCALES	☐ Z – INSTRUMENT & CONTROL	☐ D – EXTERNAL PIPING AND VALVES	W – HRSG
☐ F – ALTERNATE FUEL	H – GENERAL SERVICE WATER	☐ Z – INSTRUMENT & CONTROL	☐ A – NITROGEN
☐ Z – INSTRUMENT & CONTROL	☐ A – SUMP	N – WATER TREATMENT PLANT	☐ B – BOILER VALVES & PIPING
D – FUEL SUPPLY	☐ B – WATER INTAKE	☐ A – WATER TREATMENT PRE-TREATMENT	☐ C – BOILER TUBING
☐ A – DUST SUPPRESSION	☐ C – CHLORINATION	□ B – FILTER PLANT	☐ D – BOILER STRUCTURE & LAGGING
			☐ E – BOILER WATER CIRCULATION
☐ B – FUEL OIL SUPPLY ☐ C – COAL SUPPLY	☐ D – CONDENSER CIRCULATING WATER ☐ E – SERVICE WATER	☐ C – POTABLE WATER ☐ D – WATER TREATMENT EQUIPMENT	PUMP  ☐ F – CHEMICAL CLEANING
☐ D – GAS SUPPLY	☐ F – HOLDING POND STORAGE	□ E – DEMINERALIZER	G – HEADERS/LINKS DRUMS/VESSELS
☐ E – BLENDING	☐ G – WELLS	☐ F – WASTE WATER	☐ H – DUCT BURNER
☐ F - CONVEYING	☐ H – CONDENSER CLEANING	☐ Z – INSTRUMENT & CONTROL	☐ J – BLOWDOWN
G - CRUSHING	☐ J – EXTERNAL PIPING AND VALVES	P – SERVICE FACILITIES	☐ Z – INSTRUMENT & CONTROL
☐ H – SAMPLING / WEIGHING	☐ K – COOLING TOWER	□ A – BUILDINGS AND GROUNDS	X – SCRUBBER SYSTEM
☐ J – RAILROADS / WATERWAYS	☐ Z – INSTRUMENT & CONTROL	☐ B – ROADS AND GROUNDS	☐ A – FLUE GAS HANDLING
☐ K – BUNKERS / SILOS	J – BOILER & ATTACHMENTS	□ C – SUPPORT	☐ B – LIMESTONE HANDLING
L - ROLLING STOCK	☐ A – SOOTBLOWER	☐ D – PLANT ROLLING STOCK	☐ C – SCRUBBER VESSEL
☐ Z – INSTRUMENT & CONTROL	☐ B – NITROGEN	☐ E – TOOLS	☐ D – GYPSUM HANDLING
E – GENERATOR	☐ C – BOILER VALVES AND PIPING	☐ F – CONSUMABLES	☐ E – RETURN WATER
☐ A – GENERATOR	☐ D – BOILER TUBING	☐ G – MISC. HYDRO	☐ F – MAKE-UP WATER
☐ B – EXCITER	☐ E – BOILER STRUCTURE AND LAGGING	☐ H – VILLAGE	☐ H – BYPASS DAMPERS
☐ C – HYDROGEN SEAL OIL	☐ F – BOILER CIRCULATING WATER PUMP	Q - START-UP / PROCESS STEAM	☐ Z – INSTRUMENT & CONTROL
☐ D – MAIN GENERATOR BUS	☐ G – CHEMICAL CLEAN	☐ A – PROCESS STEAM	Y – SCR (SELECTIVE CATALYTIC REDUCTION)
☐ E – STATOR COIL COOLING WATER	☐ H – HEADERS / LINKS/ DRUM/VESSELS	☐ B – AUXILIARY STEAM	☐ A – AMMONIA UNLOADING AND STORAGE AREA
☐ F – GAS	☐ J – PROCESS STEAM	☐ C – PACKAGE BOILER	☐ B – AMMONIA FORWARDING SYSTEM
☐ Z – INSTRUMENT & CONTROL	☐ Z – INSTRUMENT & CONTROL	☐ Z – INSTRUMENT & CONTROL	☐ C – AMMONIA VAPORIZATION SKID
			☐ D – AMMONIA INJECTION GRID
☐ OTHER:			☐ E – REACTOR BOXES
OTHER:			☐ F – AUXILIARY SYSTEMS
			☐ Z – INSTRUMENT & CONTROL
OTHER:			Z – COMPUTER EQUIPMENT
			☐ A – PLANT DATA ACQUISITION
	1		☐ B – PLANT PROCESS CONTROL
			☐ C – MATERIALS MANAGEMENT
			☐ C – MATERIALS MANAGEMENT ☐ D – WORK MANAGEMENT (CMMS)

Supplier Products Form Page 4 of 4



# **Request for Taxpayer Identification Number and Certification**

requester. Do not send to the IRS.

Give Form to the

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

	Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.		
	2 Business name/disregarded entity name, if different from above		
Print or type. See Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Che following seven boxes.  ☐ Individual/sole proprietor or ☐ C Corporation ☐ S Corporation ☐ Partnership single-member LLC  ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partner Note: Check the appropriate box in the line above for the tax classification of the single-member ov LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the canother LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single is disregarded from the owner should check the appropriate box for the tax classification of its own ☐ Other (see instructions) ▶  5 Address (number, street, and apt. or suite no.) See instructions.	Trust/estate  ship)   vner. Do not check owner of the LLC is gle-member LLC that er.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any)  Exemption from FATCA reporting code (if any)  (Applies to accounts maintained outside the U.S.)
	7 List account number(s) here (optional)		
Par	Taxpayer Identification Number (TIN)		
packureside entitie FIN, la Note: Numb	If the account is in more than one name, see the instructions for line 1. Also see What Name of the Requester for guidelines on whose number to enter.	or a t a or	identification number
Par	Certification		

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and
- 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because

Sign Here	Signature of U.S. person ▶	Date ▶
acquisition	railed to report all interest and dividends on your tax return. For real estate transactions, iter in or abandonment of secured property, cancellation of debt, contributions to an individual real interest and dividends, you are not required to sign the certification, but you must provide to the contribution of the contributi	etirement arrangement (IRA), and generally, payments

# **General Instructions**

Section references are to the Internal Revenue Code unless otherwise

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

# Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding,

By signing the filled-out form, you:

- 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
  - 2. Certify that you are not subject to backup withholding, or
- 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- 4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

**Note:** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- · An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

- 1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
  - 2. The treaty article addressing the income.
- 3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
- 4. The type and amount of income that qualifies for the exemption from tax.
- 5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

# **Backup Withholding**

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

### Payments you receive will be subject to backup withholding if:

- 1. You do not furnish your TIN to the requester,
- 2. You do not certify your TIN when required (see the instructions for Part II for details),
  - 3. The IRS tells the requester that you furnished an incorrect TIN,
- 4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
- 5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see Special rules for partnerships, earlier.

# What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

# **Updating Your Information**

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

### **Penalties**

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

# **Specific Instructions**

### Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note: ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

- b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.
- c. Partnership, LLC that is not a single-member LLC, C corporation, or S corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.
- d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.
- e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

### Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

### Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n)	THEN check the box for
Corporation	Corporation
Individual     Sole proprietorship, or     Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single- member LLC
LLC treated as a partnership for U.S. federal tax purposes, LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
Partnership	Partnership
Trust/estate	Trust/estate

# Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

### Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2-The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5-A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- $7\!-\!\text{A}$  futures commission merchant registered with the Commodity Futures Trading Commission
- 8-A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10-A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13-A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for	THEN the payment is exempt for
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 5 <sup>2</sup>
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

<sup>&</sup>lt;sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C-A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G-A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I-A common trust fund as defined in section 584(a)

J-A bank as defined in section 581

K-A broker

L-A trust exempt from tax under section 664 or described in section 4947(a)(1)

M-A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Note:** You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

### Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

### Line 6

Enter your city, state, and ZIP code.

# Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note:** See *What Name and Number To Give the Requester,* later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note:** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

### Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

**Signature requirements.** Complete the certification as indicated in items 1 through 5 below.

<sup>&</sup>lt;sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

- 1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.
- 2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
- **3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.
- **4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
- 5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

# What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:	
1. Individual	The individual	
Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>	
•		
Two or more U.S. persons     (joint account maintained by an FFI)	Each holder of the account	
Custodial account of a minor     (Uniform Gift to Minors Act)	The minor <sup>2</sup>	
5. a. The usual revocable savings trust (grantor is also trustee)	t The grantor-trustee <sup>1</sup>	
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>	
Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>	
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i) (A))	The grantor*	
For this type of account:	Give name and EIN of:	
Disregarded entity not owned by an individual	The owner	
9. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>	
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation	
Association, club, religious, charitable, educational, or other tax- exempt organization	The organization	
12. Partnership or multi-member LLC	The partnership	
13. A broker or registered nominee	The broker or nominee	

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

- <sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.
- <sup>2</sup> Circle the minor's name and furnish the minor's SSN.
- <sup>3</sup> You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.
- <sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.
- \*Note: The grantor also must provide a Form W-9 to trustee of trust.

**Note:** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

# Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to <code>phishing@irs.gov</code>. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at <code>spam@uce.gov</code> or report them at <code>www.ftc.gov/complaint</code>. You can contact the FTC at <code>www.ftc.gov/idtheft</code> or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see <code>www.ldentityTheft.gov</code> and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

# **Privacy Act Notice**

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

# Sales and Use Tax:

As applicable, for any work performed for any Southern Company affiliate, tax treatment for specific transactions, contracts or purchase orders will be discussed with the Contractor as necessary during the pre-bid or contracting stage and prior to pricing for the services by Contractor to determine taxability applicable to the specific situation.

### 1. In Alabama:

In Alabama, Alabama Power Company (APC) intends to makes all major material purchases. All consumable items purchased by a Contractor are taxable to the contractor and the full cost of these materials will be included in the contract. Any component system materials that APC requests the contractor to purchase should be purchased tax exempt and the appropriate tax will be accrued and paid by APC.

# 2. In Georgia:

Georgia tax law treats a contractor as the end user of tangible personal property when that property is used to construct, repair or improve real property. The contractor is therefore responsible for the payment of tax on all materials that become part of the completed contract, even machinery and equipment used in manufacturing or pollution control activities. Any vendor performing real property construction is supposed to be registered as a contractor with the Georgia Department of Revenue. To assist you in the determination of sales and use tax responsibility we have prepared the following:

Answer the following for work performed for Georgia Power Company (GPC):

Are you registered for s	ales tax purposes in the State of Georgia?	
Yes 🗌 No 🗌	Contractor Registration Number 214	
	Dealer Registration Number -	
<b>NOTE:</b> If <b>yes</b> , and the first three digits of the registration number are <b>214</b> , you are responsible for paying sales tax on all equipment, materials and supplies used in performing services under any contract with GPC. If you answered <b>no</b> , but the services you perform involve construction improvement, modification or repair of real property, you are considered to be a contractor under Georgia law and are responsible to pay sales tax on all equipment, materials and supplies you use in performing services under any contract with Georgia Power Company ("GPC").		
If <u>not</u> registered as a co and supplies to be used	ntractor, do you pay sales or use tax when purchasing equipment, materials in fulfilling contracts?	
Yes 🗌 No 🗌		

### 3. In Florida:

Florida tax law treats a contractor as the end user of tangible personal property when that property is used to construct, repair or improve real property. Florida holds that contractor liable for the payment of sales or use tax on the following types of contracts:

- 1) Lump sum
- 2) Cost plus or fixed fee
- 3) Guaranteed price
- 4) Time and material and
- 5) Retail sale plus installation.

In the first four contracts the contractor is required to pay tax on materials while the fifth is treated as a sale of goods to the customer but has very strict rules that must be followed if this type contract is desired by the contracting parties.

For work performed for Gulf Power Company, tax treatment will be discussed with the Contractor as necessary and instructions applicable to the specific situation will be included on any purchase order issued.

# 4. In Mississippi:

For work performed for Mississippi Power Company (MPC), the following will apply:

MPC will discuss tax issues in a pre-bid meeting and then again upon award. Per the information below from the Mississippi Department of Revenue, the contractor is required to apply for a Material Purchase Certificate for each project that includes the construction, improvement or repair of real property. Contracts for the maintenance of machinery and equipment <u>do not qualify</u> as real property contracts and tax must be accrued and paid by MPC under its' direct pay authority.

The following provides a brief summary of Sales and Use Tax information for construction contractors in Mississippi. The Sales Tax Law levies a 3 1/2% contractor's tax on all non-residential construction activities when the total contract price or compensation received exceeds \$10,000.00.

Prior to beginning work, the prime contractor(s) is required to apply for a Material Purchase Certificate (MPC) for the contract. For non-residential contracts exceeding \$75,000.00, the contractor's tax and any use tax due must be paid before work begins. An exception to paying the taxes due requires that a surety bond is filed with the DOR to guarantee payment of the taxes. All contractors without a physical location in Mississippi are required to prepay the taxes due or bond all contracts over \$10,000. Contractors with a physical location in Mississippi are required to bond or prepay the taxes due on all contracts over \$75,000.

The 3 1/2% contractor's tax is imposed against the prime contractor and is due on all non-residential, commercial contracts regardless of whether or not the owner is a governmental, exempt, or non-profit entity. As example construction contracts for the U.S. Government, the State of Mississippi, a non-profit hospital, or a church are subject to the tax.

# "HIRE MISSISSIPPI" - RESIDENT CONTRACTOR UTILIZATION RULE

### SUPPLIER SELF-CERTIFICATION FORM

Mississippi Power Company is a public utility as that term is defined in Miss. Code Ann. §77-3-3(d)(i) and therefore is subject to the exclusive original jurisdiction of the Mississippi Public Service Commission. In August 2017, the Public Service Commission finalized and adopted its "Hire Mississippi" rule as part of an effort to foster, encourage, enable and facilitate economic development in the State of Mississippi, specifically, the hiring of Mississippi resident contractors to perform certain utility contracts. In order to meet its tracking and reporting requirements under the new rule, Mississippi Power must obtain written representation from its contractors, subcontractors and suppliers regarding certain corporate and employee information. Please complete the following sections, which Mississippi Power must maintain as part of its records.

1.	Please provide the name of your business:			
2.	•	or do you otherwise certify t	your principal place of business in the hat you are a "Resident Contractor" a	
	YES	NO		
3.	Pursuant to § 108 o employees are Miss		please indicate what percentage of yo	our
named inform	d business; is authonation is accurate, tro	orized to execute this certif	authorized representative of the aborication on its behalf; and the aborication on its behalf; and the aborication on its behalf; and the aborication.	ove
 Name		Title	 Date	
Signat	ure			



# Electronic Payment Request Form

(" <mark>P</mark>	<u>ayable/Remit To" – as it appears on invoices/requ</u>	est for payment) does hereby		
	d/or its affiliates to initiate electronic funds transfer creat such entities directly to the account below.	edits owed and authorizes the		
illiancial institution below to cred	it such entities directly to the account below.			
Supplier's Remit To Address:	(As it appears on your invoice)			
(As it appears on your invoice)				
	Supplier's Bank Information			
, <u> </u>	voided copy of a check along with this applicates. BA Numbers for use by Southern Company a	•		
Account Name:				
Bank Name:				
Bank Transit #:				
Account Number:				
Bank Address:				
Daint Addition				
	error you hereby authorize that this account allow ordance to NACHA rules and regulations.	s for ACH debits for any		
	oproved the following NACHA format and that the format prescribed by the transaction type. Prend			
REMITTANCE EMAIL	ADDRESS:	<del></del>		
	Supplier's Approvals and Contact Informati	on		
Supplier's Approvals and Contact Information				
Approver's Signature (must have	e approval to update remittance information):	Date:		
Duint Annuaran'a Nama		Title:		
Print Approver's Name:		Title:		
<b>Contact Phone:</b>				

Please return the completed form to: ATTN: Supplier Information & Process Solutions Fax: (205) 257-<u>0179</u>

Email: SupplierInformation@SouthernCo.com Inquiries can be directed to the SIPS Helpline @ (205) 257-2570